

BROOKSVILLE ENGINEERING SCIENCE & TECHNOLOGY ACADEMY
835 SCHOOL STREET, BROOKSVILLE, FL. 34601
BOARD MEETING: May 2018
MEETING LOCATION: BEST ACADEMY

Viennessee Black called meeting called to order @ 10:17. Moment of silence recognized.
Viennessee Black, Fairella Cook, Diana Childers, present

April financials reviewed. F. Cook has questions regarding un-deposited funds. Ms. Brown point members to portion of financials that show that the un-deposited are now at a zero balance. F. Cook makes motions to approved April financials; 2nd D. Childers. Unanimously approved.

Budget for 2018-2019 & Staff Contracts; will be complete by next meeting

Staff Resignations; Rhonda Nienhuis & Heather Thorpe

2018-2019 Hernando County School District Teacher/Employee Payroll Schedule reviewed for adoption; D. Childers makes motion to adopt HCSD Teacher/Employee Payroll Schedule; F. Cook 2nd motion. Unanimously approved.

H. Buford asks about not taking time off in the summer & the approval of the payment for days not taken. Board asks if H. Buford wants the 2 week or the extra check. H. Buford prefers extra check at the end of the fiscal year. D. Childers makes motion to approve extra check; F. Cook 2nd motion. Unanimously approved.

H. Buford states that Ms. Brown's pay needs to be rescheduled because she will be covering both her position & Financial Manager position, until someone is found for the Secretary III position. On top of the financial manager position she will receive SAI (\$20/hr.). Working 10 hour days, 7 hours a day Ms. Brown will work as Finance Manager & 3 hours as Secretary III. D. Childers makes motion to approve salary reschedule; F. Cook 2nd motion. Unanimously approved.

Engagement Letter has been signed & returned.

Policy from Brown & Brown has been signed. There were very few changes.

Status of delinquent fees; a policy needs to be put in place that parent/guardians have 30 days after being billed to pay down their account to zero or have to make arrangements to pay. Or changes have to be made. I.e. EBC cancelled. Before approval of any activities or rejoining EBC, families will need the approval of Administration & Finance.

Principal Report

- Children who applied for the lottery
- Welcome to BEST Letter; 1 week before teachers return (July 27)
- School supply list
- Hernando County Education Foundation-Teacher supplies
- 5/25 Water Day/Ice Cream Social 1-4pm
- No surge in attendance/discipline
- May 29th is the Charter Approval @ the Hernando County School Board Office at 6:00pm

Graduation is Saturday, June 4, 2018 at 4:00pm

Status of Attorney waiting until the end of school, year

Evaluation of Principal was discussed; Board will need to evaluate

Meeting adjourned at 11:20am

BEST Board Chair