

BROOKSVILLE ENGINEERING, SCIENCE, & TECHNOLOGY ACADEMY, INC.

BOARD MEETING MINUTES

June 30, 2021

Present: Viennessee Black, Patricia Laird, Fairella Cook, Rhonda Nienhuis, Jason Kahler

The meeting was called to order at 9:40 p.m.

Mrs. Laird thanked each of the participants for attending the late meeting and provided a current status of the school. She advised the current financial concerns including checks that were written directly to Evelastine Black versus having gone through Kelly Services. Two checks were written to Mr. Buford that the purpose was not totally clear; One appeared to be payroll and the other vacation time that was paid out. These are potential legal issues. Our accountant still needs to provide clarification on those checks. There is also an outstanding PPP Loan. Our accountant advised it is forgivable but that application has not been submitted yet. Mrs. Laird did show a current balance sheet and explain our budget has normally been between \$700,000 and \$800,000. We currently have \$209,162 in the bank. There is a large amount of student fees outstanding; one of the immediate issues we need to address is a plan to collect those fees.

The next issue is student enrollment. We have retained 56 students for 7th and 8th grade. We thought we had 31 new students, but when the list was completed it was 21. Ms. Cropley has been verifying those enrolled and 3 had planned to go elsewhere. Ms. Black stated 2 more applications had come in. Mrs. Laird stated she had been working on social media marketing and felt confident we could pick up a fair amount of students by the beginning of the school year. Ideally we would want at least 110 by the FTE count in October. Our funding for the first half of the year would be based on 86.

Both Mr. Kahler and Mrs. Nienhuis acknowledged their understanding of our situation and stated a willingness to still serve. Ms. Black Motioned to accept Mr. Kahler to the board, Ms. Cook seconded. Passed unanimously. Ms. Cook motioned to accept Mrs. Nienhuis to the board, Ms. Black seconded. Passed Unanimously.

Mr. Buford did submit a letter of resignation. Ms. Cook motioned to post the principals position immediately with a second from Ms. Black. Passed Unanimously.

Mr. Paul Douglas had submitted an application but was not present at the meeting. He needed to acknowledge his understanding of the schools situation. We will add him to the agenda for the next meeting for a board member vote.

Ms. Black added the signatories on the bank account needed to be changed. Mrs. Laird stated Mrs. Childers, Mr. Buford, and Ms. Black would be removed and an additional person added.

Mrs. Laird stated we would need to have another board meeting within the next two weeks to address additional items before the next regularly scheduled board meeting.

The meeting adjourned at 9:55 p.m.

Signature of Board Chair